PROJECT MEETING MINUTES

DATE: Friday, July 21, 2017

TIME: 3:30 pm

LOCATION: SIM HQ BLK A

MEETING / PROJECT NAME: Meeting 2

MINUTES PREPARED BY: Abhi Jay Krishnan

1. MEETING OBJECTIVE

A brain storming session for risk analysis, architecture design, platform and applications needed.

2. ATTENDEES PRESENT

NAME	Student ID	EMAIL	PHONE
Abhi Jay Krishnan	5025448	abhijay.krishnan@gmail.com	81638021
Durrah Afshan	5025916	durrahafshan@gmail.com	91759105
Rivaldo Erawan	5026374	rivaldo.erawan97@gmail.com	96565187
Kim Heoncheol	5026052	effectmix@gmail.com	88087415

3. AGENDA & NOTES, DECISIONS, ISSUES

NOTES		

Logo design finalized

Discussed possible risks that may be faced during the project

Confirmed on using Android platform and android SDK.

Highest level use cases
- Login
- PDF viewer
- Encryption and Decryption
- Import or archive pdf from local directory
- Delete existing files
- Move the imported files to a secure directory (ask user if they wish to delete the original document)
    o Files in secure folder are encrypted
    o SQLite database contain encrypted metadata and user details will be backed up here.
- Password recovery based on trusted location and challenge questions.
- Persistent location check to make sure that the user is within predefined secure radius.
- Further Enhancements:
    o Inclusions of more file types and viewers.
    o Ability to access same document at multiple locations.

Decided to make a standalone app after considering other architectures

Potential market
- Protection of defense related documents by keeping them within the protected promises

- Protection of exam papers
- Protecting IP (intellectual property) documents
- Protecting user's personal documents
- Protecting government documents and keeping them within the country.
- Keeping patients related documents within the hospital premises.

4. ACTION ITEMS

ACTION	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY
Writeup on currently available software and their comparison.	Durrah	Next meeting
Writeup on chosen platform and comparison with other platform	Kim	Next meeting
Writeup on project scope, product features and methodologies	Abhi	Next meeting
Writeup on product architecture and comparison	Rivaldo	Next meeting

5. NEXT MEETING (if applicable)

DATE	TBA	TIME	TBA	LOCATION	TBA
OBJECTIVE	TBA				

SUBMITTED BY: Abhi Jay Krishnan

APPROVED BY: Durrah Afshan

Rivaldo Erawan

Kim Hyeoncheol