

# PROJECT MEETING MINUTES

**DATE:** Monday, October 23, 2017  
**TIME:** 11:00 am  
**LOCATION:** SIM HQ BLK A

**MEETING / PROJECT NAME:** Meeting 14  
**MINUTES PREPARED BY:** Durrah Afshan

## 1. MEETING OBJECTIVE

Continuation of app Design.

## 2. ATTENDEES PRESENT

NAME	Student ID	EMAIL	PHONE
Abhi Jay Krishnan	5025448	abhijay.krishnan@gmail.com	81638021
Durrah Afshan	5025916	durrahafshan@gmail.com	91759105
Rivaldo Erawan	5026374	rivaldo.erawan97@gmail.com	96565187
Kim Hyeoncheol	5026052	effectmix@gmail.com	88087415

## 3. AGENDA & NOTES, DECISIONS, ISSUES

### NOTES

Discussed the features to add in the app.

## 4. ACTION ITEMS

ACTION	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY
App design: <ul style="list-style-type: none"><li>- Added 30sec location check to PDF viewer<ul style="list-style-type: none"><li>✓ If the user moves out of the designated area with pdf viewer opened, it will close itself.</li></ul></li><li>- Added file operations such as:<ul style="list-style-type: none"><li>✓ Copy file to another area</li><li>✓ Move file to another area</li><li>✓ Delete file</li><li>✓ Download the current selected file individually if it does not exist in the local storage</li></ul></li></ul>	Team	28 <sup>th</sup> Oct 2017

## 5. NEXT MEETING (if applicable)

DATE	TBA	TIME	TBA	LOCATION	TBA
OBJECTIVE	Our aim is to complete 80% of app design by 28 <sup>th</sup> Oct.				

**SUBMITTED BY:** Abhi Jay Krishnan

**APPROVED BY:** Durrah Afshan  
Rivaldo Erawan  
Kim Hyeoncheol